

Step 4

- If your proctor has not changed, you may simply write in the first space "Proctor same as last semester"

Provide us with information about your Examination Proctor

For security purposes, any quizzes or examinations are sent to the VT-DLP student's proctor. The proctor must be a licensed veterinarian, an accredited veterinary technician (RVT, LVT, CVT, or graduated from an accredited AVMA VT program), or a practicing teacher in a school, college, or university.

- **The proctor cannot be a spouse, parent or relative.**

See the Registration Guide for additional information about the role of the Proctor.

Your proctor's name (print please): _____

Your proctor's mailing address: _____

Your proctor's telephone number: _____

Your proctor's e-mail (if available)*: _____

Your proctor's FAX number*: _____

Your proctor's Signature: _____

- Your proctor is:**
- a licensed veterinarian State license number _____
 - an accredited vet tech AVMA accredited program from which he/she graduated

Year of graduation _____
 - a school, college, or university teacher Institution _____

Grade or dept. _____

If more than one person at this same address is going sign off on examinations as a Proctor, include their printed name and their Signature below:

		<input type="checkbox"/> DVM/VMD <input type="checkbox"/> RVT <input type="checkbox"/> Educator
Printed Name	Signature	
		<input type="checkbox"/> DVM/VMD <input type="checkbox"/> RVT <input type="checkbox"/> Educator
Printed Name	Signature	

- FAX and e-mail may be used upon request to send examinations/quizzes in the event that a regular mail delivery would not allow meeting of deadlines.

Step 5

HONOR CODE FOR VETERINARY TECHNOLOGY DISTANCE LEARNING STUDENTS

A complete version of the Honor Code is located at the VTDLP website:
<http://www.vet.purdue.edu/vtdl/vtdlhome/VTDLDocuments/handbook.html#honorcode>

The Honor Code is an undertaking of the students, individually and collectively, by which the student agrees that:

1. they will neither give nor receive aid in examinations, quizzes, or other work which is to be done independently; that they will neither give nor receive un-permitted aid in the preparation of reports, projects, class work or in any other exercises that are to be used by the instructor as the basis of grading;

2. they will do their share, and take an active part in, upholding the spirit and letter of the Honor Code in the Veterinary Technology Distance Learning Program community.

While the faculty alone has the right and obligation to set academic requirements for individual courses and course materials, the students, proctors and faculty will work together to establish optimal conditions for honorable academic work.

Examples of conduct which have been regarded as being in violation of the Honor Code include (but are not limited to):

- Copying from another's examination paper or allowing another to copy from one's own paper
- Sharing information about the content of an examination or quiz with someone who has yet to take the examination
- Un-permitted collaboration on projects or work meant to be done independently
- Giving or receiving aid on an academic assignment under circumstances in which a reasonable person should have known that such aid was not permitted
- Plagiarism or representing as one's own work the work of another (including Web based materials)
- Utilizing unauthorized aids or resources while completing an exam

In recognition and spirit of the Honor Code, I certify that I will not receive or give aid on the examination.

Signature of Student

Signature of Proctor

Name of Student (printed)

Name of Proctor (printed)

Date

Date